



## palliPHARM CHECKLIST

### Community Pharmacy Support for Palliative Care

1. Ask all pharmacy staff to review relevant palliative care resources available on the *palliPHARM* microsite ([www.psa.org.au/pallipharm](http://www.psa.org.au/pallipharm)) hosted by PSA

In particular, aim to review:

- *palliPHARM* Factsheet
- Core Palliative Care Medicines List for Queensland Community Patients Factsheet
- *palliPHARM* Letter of Intent

Also check out:

- Pharmacist Resources → Resources for Community Pharmacists
- Consumer Information and Carer Support for a range of brochures, factsheets and booklets for pharmacists to provide to consumers

2. Download the *palliMEDS* App

3. Nominate pharmacists to undertake CPD accredited training on palliative care\*

Name of Pharmacist	PSA Palliative Care Essential CPE		<i>palliPHARM</i> Workshop	
	Date of Completion	Recorded in CPD Plan	Date of Attendance	Certificate of Attendance
		Yes/No		Yes/No
		Yes/No		Yes/No
		Yes/No		Yes/No
		Yes/No		Yes/No

\**palliPHARM* face to face workshop opportunity also available on 19/03/2021 as part of PSA Queensland Annual Therapeutic Update

4. Liaise with local prescribers and palliative care networks to identify which medicines from the Core Palliative Care Medicines List for Queensland Community Patients should be stocked

- Send *palliPHARM* GP Letter to local GP practices to start the conversation
- Discuss with local community palliative care team (if known)



5. Order the relevant core palliative care medicines (minimum stock levels to be decided locally) and schedule regular audits to ensure adequate stock on hand and stocks held are in date
6. Complete and sign the 'Letter of Intent' and forward to the *palliPHARM* team via post, facsimile or email. Alternatively, an online version of the 'Letter of Intent' can be completed by using the link below or scanning the QR Code.

**Post:** *palliPHARM*  
PO BOX 2274  
Runcorn, QLD, 4113

**Facsimile:** 1300 008 227

**Email:**  
[pallipharm@health.qld.gov.au](mailto:pallipharm@health.qld.gov.au)

**Visit:** <https://www.surveymonkey.com/r/7K5ZD9C> or scan



7. Register or update your pharmacy details on QFinder 2.0
- *QFinder 2.0 – Pharmacy user guide* available on the *palliPHARM* microsite under *palliPHARM* project resources ([www.psa.org.au/pallipharm](http://www.psa.org.au/pallipharm))
  - To register your pharmacy as providing "Palliative Care Support" on QFinder 2.0, follow the instructions on pages 10 and 11 of the *QFinder 2.0 – Pharmacy user guide*
8. Display the *palliPHARM* consumer-facing poster within your pharmacy, and/or use the digital version for promotional purposes
9. Print factsheets for consumers on:
- Palliative care medicines
  - Storing your palliative care medicines safely
  - Disposing of your palliative care medicines safely
10. Print Anticipatory Medicines: Statewide Guideline for Queensland for use by pharmacists   
(Available Mid 2021)



## For community pharmacies that service residential aged care facilities (RACFs)

### Additional steps for your pharmacy include:

- Review the Example Policy and Procedures: Community pharmacy supporting Queensland residential aged care Facilities with palliative care medicines imprest systems, featured on the *palliPHARM* microsite ([www.psa.org.au/pallipharm](http://www.psa.org.au/pallipharm)) (Available March 2021)
- Pharmacist representatives for local Medicines Advisory Committees (MAC) to discuss the establishment of a Palliative Care Medicines Imprest System within the RACF at the next MAC meeting
- Discuss with RACF management the list of core palliative care medicines and quantities your pharmacy will keep