

QFinder 2.0 – The Queensland directory of health and community services

Pharmacy user guide

Part 1: Searching for your pharmacy

Website: https://qfinder2.health.qld.gov.au





Menu QFinder 2.0 The Queensland directory of health and community services		
Search the Directory for your Pharmacy	Search the Directory Search For Location (Postcode or suburb name)	Eg: My Pharmacy
	Advanced Search? Off If you require assistance or have any QFinder related questions, please contact us: Phone: 1300.366.836 Email: <u>QLD Directory@health.old.gov.au</u>	Eg: 4000

August 2021 V4



QFinder 2.0 The Queensland directory of health and community services

Menu

	Search the Directory Search For Diamacy Location (Postcode or suburb name) 4000 Search Advanced Search
	If you require assistance or have any QFinder related questions, please contact us: Phone: <u>1300.386.838</u> Email: <u>QLD_Directory@health.old.gov.au</u>
If your pharmacy IS listed on QFinder 2.0 – You will need to update your details Proceed to Part 2 of the Pharmacy user guide	A2 Results Found Hardings 24 Hour Pharmacy Annerley Pharmacy/Chemist, Pharmacy, Diabetes Services A 24 hour Pharmacy open everyday of the year (including ALL weekends and Public Holidays) 548 [pswich Rd, Annerley, Brisbane, QLD 4103 Mon-Sun 12an-Midnight
	Pharmacy on the Mall Open Until 9:30pm Pharmacy/Chemist 141 Queen Street Mail, Brisbane, QLD 4000 Mon-Thu 7am-9pm, Fri 7am-9:30pm, Sat 8am-9pm, Sun 8:30am-6pm Street Mail
	Open Until 5:30pm Pharmacy/Chemist IVF/ferlility specialised medications, Compounding, Medical Cannabis Dispensing Australia wide, Webster packs, Additional languages spoken, Gifts, Campos Coffee Espresso Bar. 225 Wickham Terrace, Brisbane, QLD 4000 Mon-Fri 7am-5:30pm, Sat 7am-10am
	Priceline Pharmacy - Anzac Square Open Until 7pm Pharmacy/Chemist Pharmacy, NDSS, Dose Administration Aids, Home Medicine Reviews, Free Blood Pressure Monitoring, Sharps Disposal, Unwanted Medicine Disposal 202 Adelaide Street, Brisbane, QLD 4000 Mon-Fri 7am-7pm, Sat 10am-5pm
	Priceline Pharmacy - King George Square Open Until 7pm

Pharmacy/Chemist



QFinder 2.0 The Queensland directory of health and community services Search the Directory Search For -Location (Postcode or suburb name) Search Advanced Search? If you require assistance or have any QFinder related questions, please contact us: Phone: <u>1300 366 836</u> | Email: <u>QLD Directory@health.qld.gov.au</u> If your pharmacy **IS NOT** listed on QFinder 2.0 - You will need to 'Register your Service' **0 Results Found** Proceed to Part 3 of the Pharmacy user guide

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Pharmacy user guide Part 2: When your pharmacy is ALREADY registered with QFinder 2.0

Website: https://qfinder2.health.qld.gov.au





Registered User Sign Register Your Service Send Us Your Feedbac	1: Click on "Menu" to expand more options	Search the Directory Search For
Contact Us		Location (Postcode or suburb name)
		If you require assistance or have any QFinder related questions, please contact us: Phone: <u>1300 366 836</u> Email: <u>QLD. Directory@health.gld.gov.au</u>
inder 2.0 e Queensland directory of healt	h and community services	3: Enter the email address you used to register with QFinder and your password
ser Sign In 2: If your pharmacy IS r Service QFinder 2.0 – click on t "Feedback "Registered User Sign I	 QFinder 2.0 – click on the "Registered User Sign In" tab 	Want to Register a Health Service Provider? Have a Health Service Provider that you would like to register to appear in this directory? Register your details to lodge your application today. Have a Health Service Provider that you would like to register to appear in this directory? Register your details to lodge your application today.
		Register Forgot Password? Sign In
		If you have forgotten your password, click on 'Forgot Password?' to recover it OR contact QFinder 2.0 support on: Ph:1300 366 836



Your Profile		<u>s</u>
<mark>lame</mark> Example Example		
Position Pharmacist		
mail		
<u>Lancann.qiu.gov.au</u>		
1 Registered Service		0=
1 Registered Service	4: Click on the registered	Name







palliPHARM Pharmacy		
Alternative Name		
Services Offered *		6: Update your 'Services
Aged care ×	··· ·	Offered by' clicking on the
Service Description *		butter
^^^		button
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palliPHARM for residential and aged care communities





Jpdate a Service	
Organisation Name *	
palliPHARM Pharmacy	
Alternative Name	
Services Offered *	
Aged care × Palliative Care Support × Pharmacy/Chemist ×	
Service Description *	
Palliative Care Support Pharmacy Dose administration aids NDSS	Blood Pressure Monitoring
	blood i ressure montoring
: Free type into the 'Service Description'	
ox, all the services your pharmacy offers	10: Once you have completed all
nd include "Palliative Care Support	relevant sections, click 'undate' at

Pharmacy" once you have completed the palliPHARM Letter of Intent

the bottom of the screen



Thank you. Your Service has been successfully updated.

Please note, although your directory record has been immediately updated, it may take an hour or two for the updated details to be reflected in the search results.





Bestey Sant Administrative		
pallPHARM Pharmacy	(i)	
0-0-0- 0		
Services (Menal		
Aget care, Pellative Care Sarvice Description		
Dose administration alles, NDSS, Blood Pressure Monitoring, Patilative Care Support		
Contact Details		
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Puese room and		
Fi-hite.		12: Edit the other sections for
Light		your pharmacy service as
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Charges and Fees		Click 'update' once you are
Organisation Type Government		happy with your changes
Charges Options No Charges		
	/ /	
Accessibility and Special Requirements		
Gender Requirements		
	/ /	
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(Private - this internation is not visible to the public)		
Service Ansa Category By ansa		
Defined Service Anal EIGHT MELE PLANE (4YCI)		
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Projektovi		



Thank you. Your Service has been successfully updated.

Please note, although your directory record has been immediately updated, it may take an hour or two for the updated details to be reflected in the search results.

13: For any section of your pharmacy that you 'update' on QFinder, a pop-up box will appear notifying you that it will take a couple of hours for your updated details be visible on the search results.

Click 'Ok' to get rid of the pop-up message.

If at any time you have any enquiries, please contact QFinder on

Ph: 1300 366 836

Email: QLD Directory@health.qld.gov.au

Ok

QFinder 2.0 – The Queensland directory of health and community services

Pharmacy user guide Part 3: When your pharmacy is NOT registered with QFinder 2.0

Website: https://qfinder2.health.qld.gov.au







Directory Search Administration Home **Administration Home** Ĩ 1 Your Profile Name Example Example Position Example Pharmacist Email pallipharm@health.qld.gov.au Once you've registered an account with QFinder 2.0 you can then proceed with registering your service 0 Registered Services Name 个 No Services currently registered. Select the "Add" button above to register a Service. **5:** Click on the '+' sign button to start the process

QFinder 2.0 Pharmacy user guide

Part 3: When your pharmacy is NOT registered with QFinder 2.0

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Directory Search

Administration Home Step 1 - Main Contact Info

Step 1 - Main Contact Info

palliPHARM	
Alternative Name	
Services Offered *	
Service Description *	
	6: Click on the '' button to expand Services Offered and service tags wi appear

	Please select	
		7: Search for relevant services your pharmacy offers including
Drganisation Name * palliPHARM	364 Items Aboriginal and Torres Strait Islander Health	Palliative Care SupportPharmacy/Chemist
Alternative Name	Accommodation	
Services Offered *	Adult Health	
Service Description *	Advocacy Service	
	Aged care	
	Alcohol and Drug	
	Audiology	
	Cancer Screening	
Address Details	🗸 ок	
Physical Address	Postal Address (if different from	Physical Address)
Physical Address Line 1 *	Postal Address Line 1	

Directory Search Administration Home palliPHARM Update a Service
Update a Service
Organisation Name *
Alternative Name
Services Offered * Aged care × Palliative Care Support × Pharmacy/Chemist ×
Service Description * Palliative Care Support Pharmacy, Dose administration aids, NDSS, Blood Pressure Monitoring
9: Free type into the 'Service Description' box, all the services your pharmacy offers and include "Palliative Care Support Pharmacy" once you have completed the palliPHARM Letter of Intent

story Search 🔰 Administration Home > S	ep 1 - Main Contact Info
p 1 - Main Contact Info	
	1-2-3-4-5
Address Details	
Physical Address	Postal Address (if different from Physical Address)
Physical Address Line 1	Postal Address Line 1
Physical Address Line 3	Postal Address Line 3
City *	City
State *	ost Code * State Post Code QLD
Display to Public	Any Postal Address entered will automatically be shown publicly.
Directions	10: Complete all fields applicable to your pharmacy ensuring all fields marked with a red ' *' are completed

Directory Search Administration Home Step 1 - Main Contact Info

Step 1 - Main Contact Info

hone, Web and Email	Open	ing Hours					
isiness Primary Phone	Opening	g Hours Category * (used to	o make searching e	asier)			
	plea	se select			~		
emium Phone Number	Busine Extend	se select ss hours (8am to 6pm Mon ed hours (6am to 11pm an rs (open 24 hours any day	day to Friday) / day of the week) of the week)				
ter Hours Phone		Monday					
bile Phone		Tuesday					
		Wednesday					
		Thursday					
nisation Email Address		Friday	-				
		Saturday					
Site Address		Sunday	-				
11: Complete all fields applicable to	Contact	Message			12: On click on	ce all fields cor 'Proceed to St	nplete
your pharmacy ensuring all fields							- 1-
marked with a red ' *' are completed							
Complete the 'Opening Hours' section				Proceed to St	ep 2		

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Business Primary Phone	 Dpening Hours Category * (used Eusiness hours (8am to 6pm N	to make searching (fonday to Friday)	easier)	,
Premium Phone Number		, , , , , , , , , , , , , , , , , , , ,		
	Specific Opening Hours	0 Time		
After Hours Phone	Monday	Open Time	Close Time	
Johile Phone	Tuesday			
	Wednesday			
Fax	 Thursday			
Organization Empil Address	Friday			
Jiganisation Email Address	Saturday			
Neb Site Address	Sunday			
	Contact Message			
	<u> </u>			
	Contact Message			

Step 2 - Update Eligibility and Charges Information

	2345	
Eligibility		
Referral Required	Appointment Required	Waiting List
Referral Method * please select	~	
Eligibility Criteria		
Charges and Fees	K	13: Complete all fields applicable to your pharmacy ensuring all fields marked with a red '*' are
Organisation Type *	~	completed
Charging Options *	~	
Information on Charges		14: Once all fields complete click on 'Proceed to Step 3'
		Proceed to Step 3
guide		Page 25

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	99 4		
Accessibility and Special Requi	rements		
Accessibility Hearing Loop	Accessible Building	Tactile Ground Sensor Indicators	
Accessible Parking Gender Requirement Provisions please select Additional Cultural Capabilities	Accessible Toilets	Accessible Telephone 15: Complete a your pharmacy marked with a	all fields applicable ensuring all fields red ' *' are comple
Additional Lingual Capabilities			
Additional Services and Specialisations		16: Once all f click on 'Proce	ields complete, eed to Step 4'

tep 5 - Update Searchable Keyw	ords	-5	19: Add in any other 'Service Tags' that an applicable to your pharmacy by clicking on the '' button
Services Offered Services * Aged care × Palliative Care Support ×	■ 18: Confirm the 'Services Offered' section includes "Palliative Care Support"		
Keywords he below list of Keywords have been select ervices you offer. This will help to improve th	ed for you based on your selected Service Types. Please le chances of your service being found when searching th	tick/untick the Keywords that are relevant/not relevant to the directory.	he
Aged care accommodation	Aged Care Assessment Team	tel Falls prevention	
Healthy Ageing	Home and Community Care In home	Nursing care	
Nursing home			
		Complete Registr	ation

	Please select	
Services Offered		20: Search for relevant services your pharmacy offe
Services *	Aboriginal and Torres Strait Islander Health	92 Items
Aged care × Palliative Care Support	Accommodation	
	Adult Health	
	Advocacy Service	
Keywords	S Aged care	
he below list of Keywords have been seled ervices you offer. This will help to improve	Alcohol and Drug	ds that are relevant/not relevant to the
Aged care accommodation	Allied Health	Falls prevention
Healthy Ageing	Audiology	Nursing care
Nursing home		

Directory Search Administration Home palliPHARM Step 5 - U	Jpdate Searchable Keywords	
Step 5 - Update Searchable Keywords		
	9-9-5	
Services Offered		
Services * Aged care Palliative Care Support		
22: Un-tick any 'Keywords' that do not apply to your pharmacy		
Keywords The below list of Keywords have been selected for you based on your services you offer. This will help to improve the chances of your service	selected Service Types. Please tick/untick the Key	words that are relevant/not relevant to the
Aged care accommodation Aged Care Assessm	nent Team Aged Hostel	Falls prevention
Healthy Ageing Home and Commun Services	nity Care In home	Nursing care
Nursing home		
	23: Once you are happy that all your information is correct, click on 'Complete Registration'	Complete Registration

Final steps to getting your pharmacy on QFinder 2.0:

- When you have clicked 'Complete Registration', your application will be sent away to QFinder 2.0 for confirmation
- QFinder 2.0 will review your application to ensure
 - o sufficient information has been provided
 - o your pharmacy service relates to Health and Community Services in Queensland
- Once your pharmacy service has been approved by QFinder 2.0 you will receive an email asking you to 'Activate HSP'
- Follow the email prompts to 'Activate HSP'
- Your entry will then be active and may take up to one hour before it is visible to search on QFinder 2.0

If at any time you have any enquiries, please contact QFinder 2.0 on

Ph: 1300 366 836

Email: <u>QLD_Directory@health.qld.gov.au</u>

QFinder 2.0 Pharmacy user guide Part 3: When your pharmacy is NOT registered with QFinder 2.0

Other Tips for QFinder 2.0:

- Note down your QFinder 2.0 username and password
- Once you register your account you are unable to change the email address linked to this entry
- You can access your QFinder 2.0 account at any time to update, add or remove any information you require for your Pharmacy
- QFinder 2.0 will send you a 'Review Request' email every 6 to 12 months to prompt you to review your service entry and make sure all the details are still contemporary
- If you have any further queries, contact QFinder 2.0. They offer administration support during business hours

QFinder 2.0 Contact Details

Ph: 1300 366 836

Email: QLD Directory@health.qld.gov.au

QFinder 2.0 – The Queensland directory of health and community services

Pharmacy user guide Part 4: Searching for a "Palliative Care Support Pharmacy" on QFinder 2.0

Website: https://qfinder2.health.qld.gov.au

palliPHARM

Search For	
pharmacy	;
ocation (Postcode or suburb name)	
4573	P Search
	Advanced Search?

Pharmacies that have completed the *palli*PHARM Letter of Intent & stock the core palliative care medicines will have 'Palliative Care Support' as part of their service description and/or service tag

<u>Please note:</u> It is the responsibility of the service provider to update their own details on QFinder 2.0. So, QFinder users are encouraged to phone ahead to confirm that the service provided by the pharmacy is still current.

phone aread to confirm that the service provided by the pharmacy is still current. LiveLife Pharmacy - Coolum Village Pharmacy/Chemist Pharmacy/Chemist Pharmacy, Naturopath, Vitamins and Cosmetics Shop 10 Coolum Village Shopping Centre, Birtwill Street, Coolum Beach, Company Mon-Fri 8am-6pm, Sat-Sun 8am-5pm QFinder 2.0 Pharmacy user guide Description

Part 4: Searching for a 'Palliative Care Support' pharmacy on QFinder 2.0

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 Directory Search
 LiveLife Pharmacy - Peregian Springs

 LiveLife Pharmacy - Peregian Springs

 Services Offered

 Pharmacy/Chemist, Palliative Care Support

 Service Description

 Palliative Care Support Pharmacy

Contact Details

Address

Shop 7, Peregian Springs Shopping Centre, Ridgeview Driveq, Peregian Springs, QLD 4573

Telephone 07 54712011

Opening Hours Monday	8:00 AM - 6:00 PM
Tuesday	8:00 AM - 6:00 PM
Wednesday	8:00 AM - 6:00 PM
Thursday	8:00 AM - 6:00 PM
Friday	8:00 AM - 6:00 PM
Saturday	8:30 AM - 5:00 PM
Sunday	9:00 AM - 2:00 PM
Services and Hours a	re subject to change. Please call to confirm.
Email peregiansprings@live	lifenbarmacy.com

QFinder 2.0 Pharmacy user guide

To find out the phone

the entry.

number and opening hours

of the pharmacy, click on

Part 4: Searching for a 'Palliative Care Support' pharmacy on QFinder 2.0

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Open Until 6PM

Other Tips on locating a 'Palliative Care Support Pharmacy':

- Consumers can contact 13 HEALTH (Ph: 13 43 25 84) directly and 13 HEALTH staff can provide locations for the nearest 'Palliative Care Support Pharmacy'
- For any difficulties with using QFinder 2.0, please call or email QFinder 2.0 support staff directly

QFinder 2.0 Contact Details

Ph: 1300 366 836

Email: QLD Directory@health.qld.gov.au