



# **Notice of Annual General Meeting**

Notice is hereby given that the 2025 Annual General Meeting (AGM) of the Members of the Pharmaceutical Society of Australia Limited (PSA) ABN 49 008 532 072 will be held:

Date: Monday, 24 November 2025

Time: **7:00pm (AEDT)** 

Venue: Virtual and at PSA, Level 1/17 Denison St, Deakin ACT 2600

# Attend virtually

• Join using a smartphone, tablet, or computer.

- Register by 12pm AEDT, Monday, 24 November 2025, at https://www.psa.org.au/about/annual-report-agm-notice/.
- After registering, you'll receive a link to join the meeting. Please log in by 6:45pm AEDT to ensure a prompt 7:00pm start.

# Attend in person

- The meeting will also be held at PSA, Level 1/17 Denison St, Deakin ACT 2600;
- RSVP via email to company.secretary@psa.org.au at least 48 hours before the meeting.

## Voting at the AGM

All voting will be by poll. Ordinary Financial Members can vote during the meeting or appoint a proxy. Proxies must be received by 7:00pm AEDT, Sunday, 23 November 2025. A proxy form is enclosed.

#### Questions

Members are encouraged to submit questions by email to *company.secretary@psa.org.au* at least 48 hours before the meeting. Questions can also be asked live during the AGM.

## **Ordinary Business**

Members will be asked to:

- 1. Adopt the minutes of the last general meetings
- 2. Accept the audited financial statements
- 3. Receive the auditor's report
- 4. Receive the directors' report
- 5. Appoint the external auditor

A representative of PSA's auditor will attend the AGM to answer questions.

By Order of the Board of Directors Georgina Sainer Company Secretary

## Can't attend the AGM?

If you can't attend the AGM, you can appoint a proxy to vote on your behalf. Your proxy can be the Chair of the AGM or any other person—you don't have to choose a PSA member.

# Key points:

- Proxy forms must be received by 7:00pm AEDT, Sunday, 23 November 2025.
- Use the Proxy Form enclosed to give your proxy clear voting instructions. Your proxy must follow these instructions.
- You or your proxy can ask questions during the AGM.

How to submit your Proxy Form:

- Email: company.secretary@psa.org.au
- Mail:

ATTN: Company Secretary

Pharmaceutical Society of Australia

Level 1, 17 Denison St, Deakin ACT 2600

All directed proxy votes will be counted in the poll for each agenda item.

## **Related Documents**

- 1. Proxy Form
- 2. Minutes of the 2024 Annual General Meeting
- 3. Minutes of the 2025 Special General Meeting
- 4. FY2025 Annual Financial Statements
- 5. Annual Report

For assistance and further detail please contact the Company Secretary at company.secretary@psa.org.au.