

Pharmaceutical Society of Australia
(Queensland Branch)

Minutes of the 2024 – 145th Annual General Meeting

Held at 6.30pm on Wednesday 20 November 2024 – Virtual MS Teams

There being a quorum present, the Chair (President), Mr Shane MacDonald, declared open the 145th Annual General Meeting of the PHARMACEUTICAL SOCIETY OF AUSTRALIA QLD BRANCH (PSQ) ABN 49 263 118 242 at 6.33pm.

ATTENDANCE

Shane MacDonald (Chair), Kerri Barwick, Carli Berrill, Alexandra Bradshaw, James Buckley, Chris Campbell, Loretta Campbell, Karen Castle, Emma Conway, Bruce Elliot, Nicole Floyd, Hannah Knowles, Penny Macklin, Peter Mayne FPS, Ev Miroshnichenko, John Quinn, Tim Roberts, Stella Setiyawan, Maree Simpson, Brooke Snow, Megan Tremlett, Karla Wright, Gilbert Yeates

Guests: Jenny Cox (Minutes)

1. WELCOME & APOLOGIES

Chair welcomed members and guests, acknowledged Country, and confirmed quorum; the meeting was called to order at 6.33pm AEST.

Apologies received: Lisa Nissen FPS, Jay Hooper FPS, Bridget Totterman, Caitlin Davies, Sue Carson, Warren Blee

The Chair explained the order of the meeting (housekeeping) and noted that the Notice for the AGM was distributed to all members on 6th November 2024.

Upon registration, members were then emailed:

- Notice of AGM
- Minutes of the 144th AGM
- Financial Statements for year ending 30 June 2024
- Queensland Pharmacy Research Trust Financial Statements for year ending 30 June 2024

2. MINUTES

The Chair advised that the Minutes of the 144th Annual General Meeting held on Tuesday, 28th November 2023 had been circulated.

The Chair moved that the minutes be received and adopted. Seconded by Gilbert Yeates. Members were directed to raise virtual hand to vote for this motion. Motion carried.

3. STATEMENT OF COMPREHENSIVE INCOME AND FINANCIAL POSITION FOR THE FINANCIAL YEAR ENDED 30 JUNE 2024

The General-Purpose financial statements have been prepared by the PSA Ltd Finance team and reviewed by Nick Foster, Chartered Accountant. Members were reminded that the Pharmaceutical Society of Australia (Queensland Branch) is a non-trading entity.

The Chair reported an operating deficit after tax of \$43,520 with retained earnings of \$36,598 and total members equity of \$1,023,241 for the financial year ended 30 June 2024. During the Financial Year the Pharmaceutical Society of Queensland Council unanimously agreed to donate the balances of the Pharmacy Building Fund and Benevolent Fund to the Pharmaceutical Society of Australia Ltd and the Pharmaceutical Society of Australia Foundation Ltd respectively and this donation is reported as an expense.

The remaining cash balance in the account is the balance of the Hugh and Mary Darragh Trust. The Trustees of this Trust recently agreed to transfer this balance to the PSA Foundation Ltd and this transfer will take place in the 2025 financial year. An annual scholarship in the name of Hugh and Mary Darragh will be established and awarded by the PSA Foundation.

The accounts of the Queensland Pharmacy Research Trust are also provided and these show an operating income of \$2,521 with retained earnings of \$298,891.

As stated in Note 2. To these accounts, the balance of the QPRT was transferred to the PSA Foundation on 2 July 2024 in accordance with a resolution of the Pharmaceutical Society of Queensland Council.

The Chair called for any questions on the reports and accounts from members.

- Gilbert Yeates sought clarification of breakdown around the donation of \$43,446.
- Chair confirmed that the amount was a combination of the Pharmacy Building Fund (\$20,064.69) transferred to the Pharmaceutical Society of Australia Ltd and the Benevolent Fund (\$23,134.14) and Pharmacy Practice Fund (\$246.77) transferred to the Pharmaceutical Society of Australia Foundation Ltd.

As there were no further questions, the Chair moved that the financial report for the year ended 30th June 2024 thereon, as tabled at this meeting, be received. Seconded by Alexandra Bradshaw. Members were directed to vote by raising virtual hand. Motion carried.

4. PRESIDENTS REPORT

It has been a busy and productive year for PSQ as we continue our dedicated journey towards winding up the organisation. We have worked closely with our committees, trustees, and PSA Ltd to ensure this process is managed thoughtfully and effectively, with careful consideration of the legacy PSQ will leave behind.

PSQ is committed to this journey for several reasons. First and foremost, it allows us to align our resources and efforts with PSA's national strategy, ensuring that we contribute to the broader advancement of pharmacy practice across Australia. This alignment will also provide financial sustainability for critical initiatives, while ensuring that the unique contributions from Queensland are recognised and preserved.

Over the past 12 months, we have successfully negotiated significant donations from the Queensland Pharmacy Research Trust, the Hugh and Mary Darragh Trust, and the Benevolent Fund to the PSA Foundation. These donations mark a significant milestone as the first contributions to the PSA Foundation, and they will be instrumental in advancing its mission.

A big thank you to the to Peter Mayne FPS, Debbie Rigby FPS, Karla Wright and Alexandra Bradshaw the Trustees of the Hugh and Mary Darragh Trust for their diligence and contribution.

The PSA Foundation's mission is to:

"To enhance, foster, and promote excellence in pharmacy practice by providing opportunities for research, study, and postgraduate education across all areas of pharmacy practice. Through these endeavours we seek to elevate pharmacy practice standards and improve public health outcomes."

These donations will help support the growth of research and education, which, in turn, will elevate pharmacy practice standards and improve public health outcomes. This is an exciting step forward, and we are proud to have made these contributions that will benefit the profession for years to come.

You will all know that on World Pharmacist Day this year, the PSA Foundation announced funding for pharmacists in Queensland to undertake Mental Health First Aid Training. This is a fantastic example of how our donations are already being utilised to directly support pharmacists in our state, equipping them with essential skills to improve mental health care in their communities. We are excited to see our contributions having such a positive impact so quickly, helping to ensure that pharmacists are at the forefront of addressing mental health needs.

In addition, we are in the process of selling our property, with proceeds from the sale going directly to PSA Ltd to support its higher purpose:

"To create a bigger, better, stronger, and more influential PSA in service of our members and the pharmacy profession, ensuring the long-term sustainability of pharmacy practice across Australia."

We believe this action will provide the financial resources needed to sustain important services and initiatives that PSA Ltd delivers, helping to further its impact at both a national and state level.

One of the most important considerations for PSQ is ensuring that our legacy is protected. We heard you loud and clear during last year's AGM — this is a priority for you, and it is for us as well. Protecting and preserving PSQ's legacy is something we deeply value, and it will be a central focus as we move forward with the wind-up process.

To that end, we would love to engage with you on how we can work together to preserve this legacy. Following this AGM, our Councillors will be reaching out to seek your input and suggestions on how you would like to see PSQ's legacy maintained. Your feedback is invaluable, and we want to ensure that we honour the history and contributions of PSQ in a meaningful way.

Together, we can ensure that PSQ's legacy not only endures but continues to shape the future of pharmacy practice in Queensland and across Australia.

Thank you for your ongoing support, and I look forward to the discussions we will have as we take these next steps.

5. HUGH and MARY DARRAGH

The Chair invited PSA Life Fellow Mr Peter Mayne to present the following summary on the history and legacy of Hugh and Mary Darragh.

Hugh Darragh was a well-known pharmacist in Brisbane and Mary had a father and grandfather who were both pharmacists.

Hugh registered as a pharmacist in February 1935, after being apprenticed to Mr R.C. Park at 45 Queen Street, Brisbane. (Mr Park was president of the Pharmaceutical Society of Queensland from 1917 to 1918). He owned several pharmacies around Brisbane, including at Redcliffe, Ashgrove, Margate, Petrie, St. Lucia and finally in Queen Street, on the corner with George Street.

Mary's grandfather, Henry Miller, was a medical student when he left England and registered as a pharmacist in Queensland in 1890. He worked at the Brisbane General Hospital at Herston (now the Royal Brisbane Hospital) and subsequently owned a pharmacy in Fortitude Valley and a branch at Breakfast Creek. Mary's father, Herbert Miller, owned a pharmacy in Wilston and then in Clayfield from 1923 for several years.

Hugh and Mary had no children so, upon retirement, thought to set up a Trust to, in the words of their letter to the Pharmaceutical Society of Queensland, 'to pay the required income for a qualified pharmacist to do, if desired, post-graduate work in pharmacy or alternatively a full medical course to graduation.' They approached the Pharmaceutical Society to see if they would be interested in administering this Trust. Consequently in 1986 or 1987 David Lloyd, the then President, Andrew Petrie (Immediate Past President) and Irene Wescombe the Branch Director visited with them to discuss the workings of this Trust.

Subsequently they both drew up their Wills in May 1992 with this provision in each of their Wills. Hugh died later in 1992 and Mary died in September 2001.

The balance of Mary's estate was passed to the Pharmaceutical Society of Queensland to form the Hugh and Mary Darragh Trust in 2003. Council at that time voted that the Executive (Peter Mayne – President, Debbie Rigby – Vice President, Cameron Foote – Treasurer, and Bill Hartjes – Branch Director) be appointed Trustees.

The sum was invested in Term Deposits which then received a good rate of interest. The other good source of income was donations from PSA members. Up to about 2009, each state used to administer its own annual fees so, as part of this, members would be asked annually to donate to our various Funds and Trusts. This ceased when PSA took over the administration of the annual subscriptions Australia-wide.

Recently PSA set up its Foundation to raise and administer its funds for educational and charitable purposes. We as Trustees were approached earlier this year to see if we wanted to transfer the balance of this Trust to the Foundation. Subsequently we found that Bill Hartjes had died in 2021 and that Cameron Foote resigned as a Trustee. The PSA Queensland committee appointed Karla Wright and Alexandra Bradshaw to join Debbie and myself as Trustees.

The mission statement of the PSA Foundation is to enhance, foster and promote excellence in pharmacy practice by providing opportunities for research, study and postgraduate education across all areas of pharmacy practice, and the Trustees considered that the Hugh

and Mary Darragh Trust would fit these ideals. Several proposals from the Foundation were given to the Trustees and these were accepted. The Trust has now been signed across to the Foundation and the balance of the funds will be transferred upon maturity in December.

The Chair thanked Peter for preparing and presenting this information on the history Mr and Mrs Darragh. Peter's stewardship, support and valuable knowledge of the history of the PSQ is very important and much appreciated by members.

6. QUESTION PERIOD AND CLOSING

It was noted that no actions were arising from the 2023 AGM.

The Chair advised members that the formal business of the meeting was now completed and welcomed any questions.

- Gilbert Yeates thanked the Trustees of the HMDT and particularly thanked Peter Mayne FPS for his stewardship of the Trust and his presentation on Mr and Mrs Darragh. Gilbert requested an indicative amount to be transferred from the HMDT to PSA Foundation Ltd.
- Chair confirmed the amount being transferred to the PSA Foundation from the HMDT is circa \$182K.

The Chair thanked members for their attendance and participation and declared the meeting closed at 7.01pm.

Approved for presentation to Membership by PSQ on 27 October 2025.

Approved by Membership on _____.

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President