

PSA Accredited CPD

Needs assessment template

V1.0
2026

General information

CPD Activity name	
CPD Activity location	
Date of CPD Activity	
Name and qualifications of person completing needs assessment	

Needs assessment

Q1. What process was used to conduct the needs assessment?

Describe the methods used to conduct the needs assessment for this activity (e.g. survey, research, training needs analysis)

Q2. What is the learning need?

Provide a summary of the needs assessment findings including the identified learning needs for the target audience

Q3. What is the relevance to current pharmacy practice?

Discuss the relevance of this CPD topic to contemporary pharmacy practice, including how it aligns with the National Competency Standards Framework for Pharmacists

Q4. Include any references that supported your development of the needs assessment.